



# STEWARDSHIP FOUNDATION

## *Letter of Inquiry Procedures and Guidelines*

### **GUIDELINES**

1. Grants are made to Christ-centered organizations that share their faith in Jesus in word and deed with others throughout the world.
2. Grants are made to organizations and projects addressing the following programmatic themes: Leadership, Poverty, Reconciliation and Justice, Relational Evangelism and Discipleship, and Children at Risk.
3. Grants are generally made in support of programs and general operating expenses, and rarely for capital projects. Only organizations with a prior funding relationship with the Foundation are eligible for general operating grants.
4. Grants are made to non-denominational parachurch organizations.
5. Domestically, grants are made to agencies that have a national impact except for local agencies serving the citizens of the Puget Sound area (primarily Pierce, King, and Snohomish counties).
6. Grants are generally limited to 10 percent of total operating revenue.
7. Grants are generally for one year's duration. Multiple year requests are considered only when subject to annual review.
8. Grants are made to organizations holding a United States Internal Revenue Service letter verifying public charity 501(c)(3) status.
9. Organizations applying for program funding, must practice full control of donated funds, discretion over their use and evaluation of their program's effectiveness.
10. Grants are not made for:
  - Scholarships or to fellowships to individuals
  - Endowments
  - Debt reduction
  - Emergency disaster relief
  - Missionary sending
  - Lobbying or influencing elections or legislation
  - Audio, video or literature production and distribution
  - Media organizations including production and airtime
11. Grants are not made to organizations where, because of location or other reasons, the cost of evaluation is out of proportion to the size of the anticipated grant.
12. The Foundation will not participate in conduit fundraising or the funding of individuals.
13. Organizations are eligible to apply once per year. Consideration of more than one request annually requires permission from the Foundation.

### **LETTER OF INQUIRY PROCEDURE**

The Foundation accepts letters of inquiry only from U.S. public charities holding 501(c)3 status. If you represent such a U.S. public charity, write a brief letter describing your project. Please include the following enclosures:

- A current organizational budget including sources of revenue;
- A copy of your IRS letter of exemption showing your organization is not a private foundation.

If the Foundation chooses to proceed, a proposal packet will be emailed to you. The Foundation's Distribution Committee reviews proposals on a quarterly basis. Note: Alignment with the Foundation's guidelines will not necessarily lead to an invitation to submit a proposal. Please address your correspondence to:

Dr. Cary A. Paine  
President  
Stewardship Foundation  
PO Box 1278  
Tacoma, WA 98401-1278

## **MISSION STATEMENT**

The Stewardship Foundation provides resources to Christ-centered organizations that share their faith in Jesus in word and deed with others throughout the world.

- **The resources** we share include financial support (primarily through operating and project) and counsel.
- **The people** we serve include the poor, the marginalized, the disadvantaged and those who lack faith in Jesus.
- **The areas** we serve include Puget Sound region, the United States and the Developing World.
- **The programs** we target include Christian leadership, poverty, reconciliation and justice, relational evangelism and discipleship, and children at risk.

## **PROGRAMMATIC THEMES**

The Stewardship Foundation will consider grants to organizations who promote:

### **Leadership**

- Preparation and training of servant leaders for the church and marketplace.
- The Foundation favors mentoring and discipleship of indigenous leadership in the least evangelized world.

### **Poverty**

- Community development (including economic, health, agriculture, water and education initiatives), primarily in the developing world.

### **Reconciliation and Justice**

- Intervention and advocacy on behalf of people suffering injustice, oppression and persecution.
- Protection for refugees and displaced people around the world, and efforts which seek to end the conditions which create displacement.
- Promotion of reconciliation and healing among current and historic enemies.
- Establishing religious liberty for all.

### **Relational Evangelism and Discipleship**

- Establishing credibility through genuine, faithful relationships which lead people to become fully devoted followers of Christ.

### **Children at Risk**

- Outreach and support of vulnerable children, protecting them from abuse and unfair treatment, and helping them to develop and thrive as healthy human beings.